

# Vacation Request

**Requests must be submitted 2-weeks prior to vacation to be approved**

You are permitted **2 weeks** of tuition-free vacation time per year after 6 months of continuous enrollment.

Today's Date: \_\_\_\_\_ Child's Name: \_\_\_\_\_

Vacation Dates: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Director Signature: \_\_\_\_\_

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